

**CALL FOR SELECTION OF A CO-CHAIR AND EXPERTS CONTRIBUTING TO THE
CEPOL KNOWLEDGE CENTRE ON LAW ENFORCEMENT COOPERATION, INFORMATION
EXCHANGE AND INTEROPERABILITY (CKC INT)**

CEPOL aims to establish CEPOL Knowledge Centre (CKC) on Law Enforcement Cooperation, Information Exchange and Interoperability (CKC INT) in January 2021.

The CKC is to be co-chaired by CEPOL and one MS representative while consisting of 5-10 experts from the MS and, in addition, representatives of the Commission and the relevant EU JHA entities. The CKC will be mandated to design the multiannual EU-level training portfolio and ensure the quality of overall package and particular activities in this specific domain.

This call aims to engage a co-chair and experts from relevant competent authorities of the Member States (MS law enforcement authorities, law enforcement academies and training centres, law enforcement research centres) to be part of this CKC. In addition, the present call aims to establish a reserve list for a co-chair and experts. The call is without prejudice to the possibility for experts from CEPOL and other relevant EU bodies (European Commission, Europol, Eurojust, eu-LISA, Frontex and other institutions, agencies, bodies as deemed relevant) to join the CKC.

The Expert Group will meet six times: in five online meetings and, if possible, in one onsite meeting during the second half of the year.

The work of the CKC experts is not remunerated. Only costs for travel, accommodation and meals will be covered in a case of a physical meeting or missions.

The role of the co-chair, in cooperation with the CEPOL co-chair, will be to:

- Prepare the meeting agenda;
- Facilitate the CKC discussions when designing the multiannual training portfolio;
- Ensure the delivery and coherency of the relevant training package and set detailed requirements for each activity, training material and expert/trainer profiles;
- Ensure that the experts pay attention to the quality of training and learning activities and products;
- Ensure the contribution of up-to-date knowledge by relevant stakeholders about the latest developments in thematic areas;
- Establish links with the relevant professional networks and bodies;
- Steer the work process in order to ensure the envisaged outcomes are produced;
- Co-draft final meeting outcomes and reports.

The role of CKC experts will be to:

- Design and regularly update the multiannual EU-level training portfolio on Law Enforcement Cooperation, Information Exchange and Interoperability for onsite and online training activities as well as products, and define topics for the professional exchange mobility programme, all based on the relevant CEPOL training needs assessments findings;
- Prioritise training proposals, if required;

- Prepare detailed curricula for the prioritised training activities, specific requirement for activities and identify required methodology and training material;
- Identify profiles for relevant experts for particular training activities;
- Support the strategic and operational training needs analysis processes in the context of the relevant training topics;
- Support the quality assurance and improvement of training activities and products during implementation of the CKC portfolio;
- Ensure business continuity by regular content assessment and content update of the activities.

Organisational details:

- The Expert Group will be co-chaired by one senior expert from the MS and one CEPOL official;
- The Expert Group will consist of a maximum of ten experts from law enforcement authorities of the Member States, with a maximum of two experts per MS and, additionally, of representatives from the Commission and relevant EU JHA bodies;
- For physical meetings, CEPOL will cover travelling and accommodation costs of the co-chair and experts;
- One physical meeting per year is planned while the rest of the coordination is expected to take place over online meetings;
- Experts may be asked, in the course of the year, to attend one training activity to supervise the implementation and quality of the training on law enforcement cooperation, information exchange and interoperability (on a voluntary basis);
- A reserve list of relevant experts for this CKC will be created as a result of this call.

More details on the nature of work to be carried out by the co-chair and experts are to be found in the attached annexes.

SELECTION PROCEDURE

Nominations, with a clear indication whether the candidate is applying for the role of an expert or the co-chair, must be submitted by the nominee's national employer (sending authority) via the CEPOL National Unit. A nomination shall consist in sending the CV of an individual (for more details see below the section on submission of application).

Candidates will be assessed on the basis of the following criteria:

- A robust understanding of matters related to law enforcement cooperation, information exchange and interoperability;
- Knowledge on existing information systems for security, border and migration management such as Schengen Information System (SIS), Eurodac and Visa Information System (VIS), and interoperability between them and centralised systems that are in course of development (Entry/Exit System (EES), European Travel Information and Authorisation System (ETIAS), and European Criminal Record Information System for third-country nationals (ECRIS-TCN)); on the Schengen evaluation and monitoring mechanism; on the collection, storage and processing of PNR data; on judicial cooperation and Joint Investigation Teams (JITs), etc.;

- Experience and/or a good understanding of instruments for law enforcement cooperation, information exchange and interoperability;
- Fluent¹ written and spoken English;
- A training methodological / educational background would be an advantage;
- Experience using the indicated information systems would be an advantage;
- Experience in cooperation with relevant EU Agencies and International Organisations as well as in moderating events organised at the international level is required from candidates applying for the role of co-chair.

SUBMISSION OF APPLICATION

Applications shall be submitted electronically, via email. Candidates are requested to complete their Europass CV² in English and their sending authorities should channel it to CEPOL via the relevant CEPOL National Unit.

If the application intends the position of the co-chair, this should be explicitly mentioned in the application email.

Only nominations received from the CEPOL National Units will be considered. Nominations should be sent by email to marzena.kordaczuk-was@cepol.europa.eu no later than 01 February 2021.

The CKC members and the co-chair will be selected by the CEPOL Executive Director taking into account the advisory opinion of an appointed Evaluation Committee. The Evaluation Committee will consist of CEPOL staff members who will assess the received nominations. Following completion of the selection, an agreement will be signed between the sending authority, co-chair/expert and CEPOL (Annex 4).

DATA PROTECTION

Personal data processed for the purposes of the creation of the expert group contributing to the work of the CKC on INT will be processed in accordance with Regulation 2018/17251 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC³.

TRANSPARENCY

Information on the Expert Group and its composition will be disclosed by the Agency on its website. This information will concern in particular the names of the members of the Experts Group and the entity to which they are affiliated.

Annex 1: CKC Composition and Tasks

Annex 2: CKC Implementation Model

Annex 3: Roles and Responsibilities

Annex 4: Agreement

¹ B2 level is considered adequate level for the nature of the work

² <https://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

³ OJ L 295, 21.11.2018, p. 39–98