

AGREEMENT

FOR THE APPOINTMENT OF A CO-CHAIR / AN EXPERT FOR THE CEPOL KNOWLEDGE CENTRE ON LAW ENFORCEMENT COOPERATION, INFORMATION EXCHANGE AND INTEROPERABILITY (CKC INT)

CEPOL has been mandated by the Management Board to establish a new CEPOL Knowledge Centre on Law Enforcement Cooperation, Information Exchange and Interoperability (CKC INT). The CKC shall be established in form of this agreement between the Sending Authority of a Member State and CEPOL. The main aim of the CKC INT shall be to bring together experts from Member States and relevant EU bodies on Law Enforcement Cooperation, Information Exchange and Interoperability, preferably with a training background, in order to elaborate a comprehensive multiannual training portfolio composed of onsite, online activities as well as follow-up activities, e.g. the exchange programme requirements, in the spirit of blended learning. The task of the CKC INT shall be to develop the multiannual CEPOL EU-level portfolio of learning and training activities in the area of Law Enforcement Cooperation, Information Exchange and Interoperability.

The CKC experts under the guidance of a CEPOL co-chair and a co-chair from one the Member States will pursue the following specific objectives:

- Design a thematic multiannual training portfolio in the spirit of complementarity between the activities, while applying high level quality as the leading principle;
- Prepare a detailed curriculum for each activity, identify expert profiles as well as specific requirements for particular training activities;
- Support quality assurance of the CKC portfolio at the implementation stage;
- Support the strategic and operational training needs analysis processes in the context of the relevant training topics;
- Assess and adjust activities, their content and quality throughout the CKC INT operation.

CO-CHAIR

With this agreement the Sending Authority agrees to appoint a CO-CHAIR of the CEPOL Knowledge Centre on Law Enforcement Cooperation, Information Exchange and Interoperability.

The CO-CHAIR needs to have strong expertise in this thematic area as well as leadership and communication skills; they must also have sufficient competences to manage the work of the CKC INT experts. The CO-CHAIR must, furthermore, be able and ready to allocate sufficient time and effort to the coordination tasks that the role entails. The CO-CHAIR should be mainly responsible for guiding and facilitating the CKC discussions for the purpose of designing of the training portfolio based on strategic and operational training needs, for ensuring the provision of the final coherent package and detailed requirements per activity, for guarantying the quality of overall package and particular activities and for including up-to-date knowledge from relevant stakeholders (latest developments in the area of Law Enforcement Cooperation, Information Exchange and Interoperability, in-depth professional expertise also from professional networks).

EXPERT

The sending authority agrees to appoint an EXPERT to the CEPOL Knowledge Centre on Law Enforcement Cooperation, Information Exchange and Interoperability.

Experts shall have the necessary expertise in the area of Law Enforcement Cooperation, Information Exchange and Interoperability and/or experience in designing and/or providing international training for law enforcement and be committed and empowered by their national authorities to actively contribute to the implementation of the CKC tasks.

The EXPERT shall be tasked to:

- Contribute to the design of a multiannual training portfolio concerning law enforcement cooperation, information exchange and interoperability;
- Where applicable, assess the identified training needs against the proposed portfolio of training and learning activities;
- Support the preparation of detailed curricula for each learning and training activity;
- Define the profiles of subject matter experts and further requirements for particular training activities;
- Support the strategic and operational training needs analysis processes in the context of the relevant training topics;
- Support the quality assurance of the CKC portfolio and activities at the implementation stage.

The CKC INT shall formally convene in one physical meeting and take further place in form of focused online meetings. All meetings shall be organised by CEPOL. For the physical meeting, costs will be covered by CEPOL (flights, accommodation and catering) in line with the rules of 53/2018/DIR; this meeting will be hosted by CEPOL or by a MS/EU body.

The present agreement is without prejudice to the fact that in case of change of circumstances (in particular serious medical condition or termination of employment within the law enforcement community) of the individuals concerned by the present Agreement, CEPOL retains the right to substitute the individuals on the basis of the reserve list resulting from the call.

CEPOL shall acquire the ownership of the results of the work carried out within the context of the present agreement including copyright and other intellectual property rights.

The co-chair/expert shall carry out its work in a confidential and fair way to the best of its abilities, professional skills, knowledge and applying the highest ethical and moral standards. The co-chair/expert shall carry out its work impartially. In case a situation of potential conflict of interest arises, CEPOL will decide whether a conflict of interest exists, taking account of the objective circumstances, available information and related risks when a co-chair/expert is in any other situation that could cast doubt on its ability to carry out the work, or that could reasonably appear to do so in the eyes of an external third party.

Signature Co-chair / expert:

Signature Sending Authority:

Signature CEPOL Executive Director: